External Speakers Policy

The Institute of Ismaili Studies (IIS) is committed to protecting the right to express oneself freely, both academically and in daily life. There is a strong emphasis on maintaining an atmosphere of tolerance where open debate can occur, and this is encapsulated in our Academic Freedom Policy and Freedom of Speech Policy.

The IIS values the contributions of external speakers as an important aspect of a dynamic academic community. As long as events comply with the law and appropriate procedures are followed, we seek to facilitate them. We also encourage students and staff to attend and take part in other events held at the Aga Khan Centre (AKC) in London to which they are invited or that are open to the public.

Staff and students who wish to organise events that involve external speakers are responsible for notifying the IIS of the invited speakers. They are also responsible for ensuring requests are made with sufficient notice to allow us

In-person Events process and link to Prevent form

When inviting external speakers and using the Cloudbooking process to Book a Room, event organisers will be required to confirm that they have completed the Prevent form. This form can be accessed [here](#) and is designed to support anyone booking a room to establish as quickly as possible whether they need to proceed to a risk assessment.

By

Review online CVs, blogs, video recordings of the relevant speaker, paying careful attention to the themes of their publications, presentations/lectures, and venues where they have spoken in the past to ascertain if there are any indications of their views or affiliations that might be problematic from a PREVENT perspective.

Consult at least two internal/external scholars/personnel who may know the invited speaker sufficiently well to seek views and assurances about their suitability.

Submit a request to the Director with a note on the background of the invited speaker and the checks undertaken to seek their consent before extending the invitation.

Data Collection

Any data collected through the risk assessment or room bookings process is collected under the IIS Privacy Policy.

Related Policies

[Academic Freedom Policy](#)

[Freedom of Speech Policy](#)

[Safeguarding Policy (including Prevent duty)](#)